****

**What to do**:

1. Complete this form.
2. Send this form to Fitri Elpilysia at Fitri.elpilysia@aheia.edu.au.

If you require further assistance, please feel free to contact the AHEIA UniAnalytics team at unianalytics@aheia.edu.au.

**Subscription/Renewal Form 2025**

**Subscription Plan**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subscription plan** | **Subscription benefit** | **Annual subscription fee** **(Inclusive of 10% GST)** | **Please tick one (√)** |
| Standard membership | Access to online dashboard for up to 15 users | $3,628.90 | **√** |

**What will you get with your subscription?**

* A suite of dashboards providing comparisons between your university, the sector and other sector comparison groups\*.

\*Please contact the AHEIA UniAnalytics team (unianalytics@aheia.edu.au) for confirmation of your sector grouping.

* A licence for up to 15 nominated users (Users must be registered with AHEIA).
* Access sector specific data, including:
	+ Fixed Term Contracts
	+ Casuals
	+ Turnover
	+ Recruitment
	+ Length of Service
	+ Workplace Health and Safety
	+ Gener Pay Gaps
	+ Staffing Ratios
	+ Academic Promotions
* Complimentary access to Premium membership for 2025 that includes the AI chat assistant feature.

**Member Details**

|  |  |
| --- | --- |
| University(member) |  |
| Title |  | First name |  | Last name |  |
| Job title |  | Department |  |
| Mailing address |  |
| Contact number |  |
| Email address |  |

**Principal Program Contact Details**
(Nominated HR Project Coordinator or Manager etc who will liaise with AHEIA regarding the Program)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title |  | First name |  | Last name |  |
| Job title |  | Department |  |
| Contact number |  |
| Email address |  |

**Principal Data Contact Details**(Nominated HR/Business Analyst who will liaise with AHEIA regarding data collection and submission)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title |  | First name |  | Last name |  |
| Job title |  | Department |  |
| Contact number |  |
| Email address |  |

**AHEIA UniAnaytics user nomination list**

Please nominate up to 15 users from your university to gain access to UniAnalytics.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **First name** | **Last name** | **Email address** | **Job title** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |
| 11 |  |  |  |  |
| 12 |  |  |  |  |
| 13 |  |  |  |  |
| 14 |  |  |  |  |
| 15 |  |  |  |  |

**Note:**

1. AHEIA is committed to maintaining data security and integrity, and we need your support. We encourage you to keep your list of nominated users up to date by contacting the AHEIA UniAnalytics team to add or remove users from the list.
2. Fees apply for any additional user accesses. Please contact the AHEIA UnIAnalytics team (unianalytics@aheia.edu.au) for further information.

By using AHEIA UniAnalytics, the Member agrees to:

|  |  |  |
| --- | --- | --- |
| **Subscription plan** | **Annual subscription fee (Inclusive of 10% GST)** | **Please tick one (√)** |
| Standard membership | $3,960 | **√** |

* Pay the subscription fee:
* Provide AHEIA permission to include the Members’s de-identified results for use within UniAnalytics.
* Accept the terms and conditions, disclaimers as outlined in this subscription/renewal form (See below).

|  |  |
| --- | --- |
| **Signature** |  |
| **Name** |  |
| **Date** |  |

**Terms and conditions**

The University (“Member”) named on page 1 of this document acknowledges and agrees that its use of UniAnalytics is subject to the following terms and conditions:

1. **Accuracy of data**
It is the responsibility of the Member to ensure that the data and information submitted on behalf of the Member is correct and accurate. Members must check and validate data carefully prior to online data submission.

AHEIA makes no representation about and assumes no responsibility for the accuracy of data submitted by individual Members.
2. **Reporting of data**
One of the value-adding services of the Program is to allow Members to benchmark their university data against the sector and other applicable comparison groups.

By participating in the AHEIA UniAnalytics, the Member acknowledges and agrees that data will be made available to all other Members for the production of nominated group reports. Such reports will only aggregate all institutional results with that of a particular benchmark group. Individual Member results will not be reported on separately.
3. **Online dashboard access**
Members will be granted access to online dashboard by nominating 15 email addresses as part of the subscription fee. Any additional accesses to the online dashboard will incur additional cost.

It is members’ responsibility to ensure that all nominated email addresses are registered with AHEIA. Member can register themselves with AHEIA for free via the link below:
<https://www.aheia.edu.au/register>
4. **Use of reports**
Members are permitted to use reports from AHEIA UniAnalytics for internal business purposes only, including for internal reporting and quality assurance activities and to inform human resources strategies of the Member.

Members must not reproduce, publish, communicate or adapt the online dashboard reports for external purposes and must not distribute, publish or communicate the reports outside of the Member University without prior written permission of AHEIA.
5. **Disclaimer**
AHEIA disclaims all warranties with regard to the information and data collected and reports produced for the purposes of the Program. This includes all implied warranties of merchantability and fitness for purpose, to the maximum extent permitted by law. In no event shall AHEIA be liable for any special, indirect or consequential damages or any damages whatsoever resulting from loss of use, data or profits, whether in an action of contract, negligence or other tortious action, arising out of or in connection with the submission or use or performance of the information, data or the reports.
6. **Confidentiality**

The Member agrees to treat all information obtained from UniAnalytics ("Confidential Information") as strictly confidential. The shall not disclose, distribute, or allow access to the Confidential Information to any third party without AHEIA’s prior written consent. This obligation of confidentiality shall remain in effect for a period of 7 years from the date of disclosure.